



# 2018 Hazardous Waste Generator Workshop

## Basic Course



# Disclaimer

**This will not be a substitute for your training requirements.**

**Job specific training is required to meet the requirements under RCRA.**

## Topics For This Morning

### Introduction to RCRA

#### Waste determinations

- What is a waste
- What defines a solid waste
- Exemptions
- Hazardous Waste Generator Classifications

### On-site Management

- Containers
- Training
- Emergency Preparedness

### Navigating KDHE Website

- Resources
- CAVs

## Introduction To RCRA

RCRA – Resource Conservation and Recovery Act

- “Cradle to Grave” Law (Point of generation until final disposal)
  - All wastes must be evaluated and properly managed.
  - Responsibility falls to everyone handling, managing, and otherwise in possession.
  - Ignorance of the law is not an excuse.



## Why?

To protect human health and the environment by ensuring responsible management of hazardous and nonhazardous waste.



## Introduction To RCRA

### **1976 – Resource Conservation and Recovery Act (RCRA)**

- Purpose was to create responsible disposal options and encourage recycling/reuse.

### **1980 – EPA implements regulations.**

- Created a set of rules to ensure the proper handling and disposal of “solid waste.”

## Introduction To RCRA

**1982** – Kansas Hazardous Waste Program begins

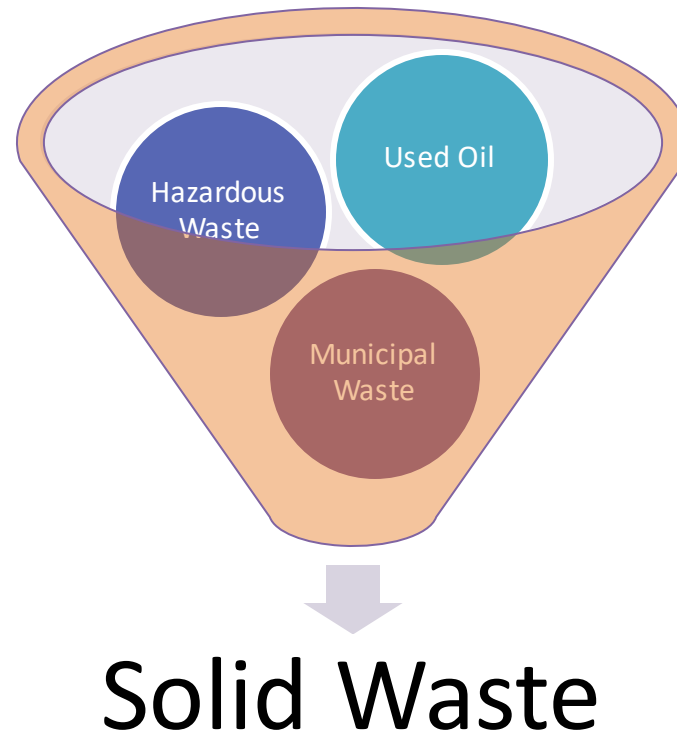
**April 29, 2011** – Major revisions to the Kansas Hazardous Waste Program.

**2013** – Technical revisions and adoption of RCRA Corrective Action.

Additional adoptions and revisions are coming (will be discussed this afternoon).



## How does RCRA work?





## How does RCRA work?

What is a solid waste?

- Anything (solid, liquid, or gas) that has been discarded
  - Abandoned (disposed, burned, accumulated, or stored)
  - Recycled (recovered, regenerated, etc.)
  - Inherently waste-like

# 2018 Hazardous Waste Generator Workshop

The screenshot shows the website for the Kansas Department of Health and Environment, specifically the Bureau of Waste Management. The header features the state logo and navigation tabs for Home, Public Health, Environment, Health Care Finance, Laboratories, and News. Below the navigation is a search bar and a 'Waste Management' section. The main content area includes contact information for Bill Bider, Director, and a mission statement. There are also sections for 'Upcoming Events' featuring a 'mow & go' logo, 'Forms' for various waste management activities, and a 'Waste Mgmt Links' sidebar with links to contact information, staff listing, events, and frequently used forms.

**Kansas**  
Department of Health  
and Environment

Governor Jeff Colyer, M.D.  
Jeff Andersen, Secretary

Home Public Health Environment Health Care Finance Laboratories News

Bureau of Waste Management

**Waste Management**

Bill Bider, Director  
Phone: (785) 296-1600 Fax: (785) 559-4252  
1000 SW Jackson, Suite 320  
Topeka, KS 66612-1366

*Mission - To minimize the health and environmental impact associated with the generation, storage, transportation, treatment, and disposal of all solid and hazardous wastes in Kansas.*

**Upcoming Events**

 It's easy to learn, easy to implement, and saves time and money! [Learn more.](#)

2018 Small Arid Landfill Owner & Operators Workshop **NEW**  
Waste Tire Grant application now available  
2018 Household Hazardous Waste 24-Hour Training **NEW**

**Forms**

All Solid Waste & Hazardous Waste Forms  
Solid Waste Facility - Planning - Activities Not Requiring a Permit - Disaster - Financial Assurance - Grants - Hazardous Waste


**Announcements and News** **Compliance, Assistance, & Enforcement**

**Waste Mgmt Links**

Contact Us  
BWM Staff Listing  
What's New  
Events  
2018 KICK Earth Day Park Clean Up  
2018 KICK Calendar Contest Winners  
Workshops, Training, Special Events  
Frequently Used Forms  
All Forms  
Disaster Response Forms and Information  
Disposal Without a Permit  
Generator Liquid Waste Profile Sheet  
Kansas Open Records Request (KORA)  
Request a Compliance Assistance Visit  
Mausoleum Permitting  
Solid & Hazardous Waste

*Our Mission: To protect and improve the health and environment of all Kansans.*

# 2018 Hazardous Waste Generator Workshop

<b><u>Announcements and News</u></b> <ul style="list-style-type: none"> <li>• Medical Sharps Disposal <b>NEW</b></li> <li>• Medical Sharps Disposal for Livestock <b>NEW</b></li> <li>• Household Hazardous Waste Program Report - SFY17 <b>NEW</b></li> <li>• Kansas Coal Combustion Residuals Documents</li> <li>• Kansas Solid Waste Program Report - SFY17 <b>NEW</b></li> </ul>	<b><u>Compliance, Assistance, &amp; Enforcement</u></b> <ul style="list-style-type: none"> <li>• Accredited Environmental Laboratories</li> <li>• Old City Dump Cleanup Program</li> <li>• City/County Illegal Dump Cleanup Program</li> <li>• File a Complaint</li> <li>• Compliance Assistance Visits Program</li> <li>• Solid &amp; Hazardous Waste Compliance Documents</li> </ul>	<a href="#">Mausoleum Permitting</a> <a href="#">Solid &amp; Hazardous Waste Compliance Documents</a> <a href="#">Special Waste Disposal Request</a> <b>Maps &amp; Databases</b> <a href="#">EPA's RCRAInfo Database</a> <a href="#">Old City Dump Locations</a> <a href="#">Solid Waste Facilities Database and Map</a> <b>Other Information</b> <a href="#">Accredited Environmental Laboratories</a> <a href="#">Debris Management Plan</a> <a href="#">Ebola Waste is "Hazardous" - Secretary's Policy</a> <a href="#">Hazardous Waste Compliance Calendars</a> <a href="#">Land-Spreading Oil and Gas Drilling Waste</a> <a href="#">Medical Sharps Disposal for Livestock</a> <a href="#">Medication Disposal Options</a> <a href="#">Landfill Gas Fact Sheet</a> <a href="#">Safe Disposal of Medical Sharps</a> <a href="#">Solid Waste Tonnage Reporting</a> <a href="#">Stormwater Rules at SW Facilities</a> <b>Websites</b> <a href="#">Get Caught Recycling</a> <a href="#">Kansas E-Waste</a> <a href="#">Kansas Recycles</a> <a href="#">Kansas Organization of Recyclers</a> <a href="#">Video Showcase</a>
<b><u>Composting</u></b> <ul style="list-style-type: none"> <li>• Composting at Livestock Facilities Information Sheet</li> <li>• Composting Forms</li> </ul>	<b><u>Hazardous Waste Generators &amp; Transporters</u></b> <ul style="list-style-type: none"> <li>• Biennial HW Report</li> <li>• e-Manifest <b>NEW</b></li> <li>• EPA's RCRAInfo Database</li> <li>• Hazardous Waste Compliance Calendars</li> <li>• Hazardous Waste Fees</li> <li>• Hazardous Waste &amp; Used Oil Forms</li> <li>• Hazardous Waste Generator Handbook</li> <li>• Hazardous Waste Transporter List</li> <li>• Used Oil Transporter List</li> </ul>	
<b><u>Hazardous Waste Permitting &amp; Corrective Action</u></b> <ul style="list-style-type: none"> <li>• Hazardous Waste Fees</li> <li>• HW Public Notices</li> <li>• HW Fact Sheets</li> <li>• HW Inflation for Gross Domestic Product</li> <li>• PCB Information</li> <li>• Permitting &amp; Inspection Forms</li> </ul>	<b><u>Household Hazardous Waste</u></b> <ul style="list-style-type: none"> <li>• FREE 24-Hour HHW Training</li> <li>• HHW Facilities Listing</li> <li>• HHW Permitting Forms</li> <li>• HHW Training</li> <li>• Kansas Medication Disposal Program</li> </ul>	
<b><u>Kansas Medication Disposal Program</u></b> <ul style="list-style-type: none"> <li>• Drop-off Location Map</li> <li>• FAQs and Program Resources</li> <li>• Medication Disposal Participant Survey</li> <li>• Medication Disposal Reporting form</li> <li>• Pharmacy Participation Application</li> </ul>	<b><u>Regulations, Policies, &amp; Technical Guidance</u></b> <ul style="list-style-type: none"> <li>• Policies</li> <li>• Proposed Regulations</li> <li>• Statutes and Regulations</li> <li>• Technical Guidance Documents</li> </ul>	
<b><u>Reports, Publications, &amp; Newsletters</u></b> <ul style="list-style-type: none"> <li>• 2016 State Solid Waste Management Plan</li> <li>• BWM Newsletters</li> </ul>	<b><u>Solid Waste Program</u></b> <ul style="list-style-type: none"> <li>• E-Waste Permit Application Forms</li> <li>• Forms for Activities not Requiring a Permit</li> </ul>	



## Where to start?

### Hazardous Waste Generator Handbook

- Available on our website
- Contains
  - Guide to complying with the regulations
  - Technical Guidance Documents
  - Example forms
  - Training Guide/Manual

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### **Hazardous Waste Generator Handbook**

May 1, 2011  
Revised April 16, 2014

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A Guide to Complying with  
Kansas Hazardous Waste  
Generator Regulations

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**Kansas Department of Health and Environment**

Division of Environment  
Bureau of Waste Management  
1000 SW Jackson, Suite 320  
Topeka, KS 66612-1366  
(785) 296-1600  
[www.kdheks.gov/waste/](http://www.kdheks.gov/waste/)

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## Where to start?

### Waste Determinations

- Identify waste streams
- Is it a solid waste?
- Exemptions
- Is it hazardous?
- How much are you generating?
- Generator Classification?

### On-Site Management

- Notification
- Container Management
- Training
- Emergency Preparedness
- Record Keeping

### Disposal

- Disposal Options
- Transportation
- Manifests
- Land Disposal Restrictions (LDRs)

## Waste Determinations

Required at the point of generation, prior to any dilution, mixing, or other alteration of the waste occurs, and any point thereafter where exposure or other factors may have changed the properties of the waste.

This includes any process changes that occur after a determination has been made.



## Waste Determinations

### **Step 1: Identify your wastes**

What are your waste streams?

What do you discard?

What gets recycled?

What off-spec products/by-products?

What is no longer of value to your process?

## Waste Determinations

### Step 2: Identify your “solid wastes”

What is a solid waste?

- Anything (solid, liquid, or gas) that has been discarded
  - Abandoned (disposed, burned, accumulated, or stored)
  - Recycled (recovered, regenerated, etc.)
  - Inherently waste-like
- Is not excluded by §261.4(a)

## Waste Determinations



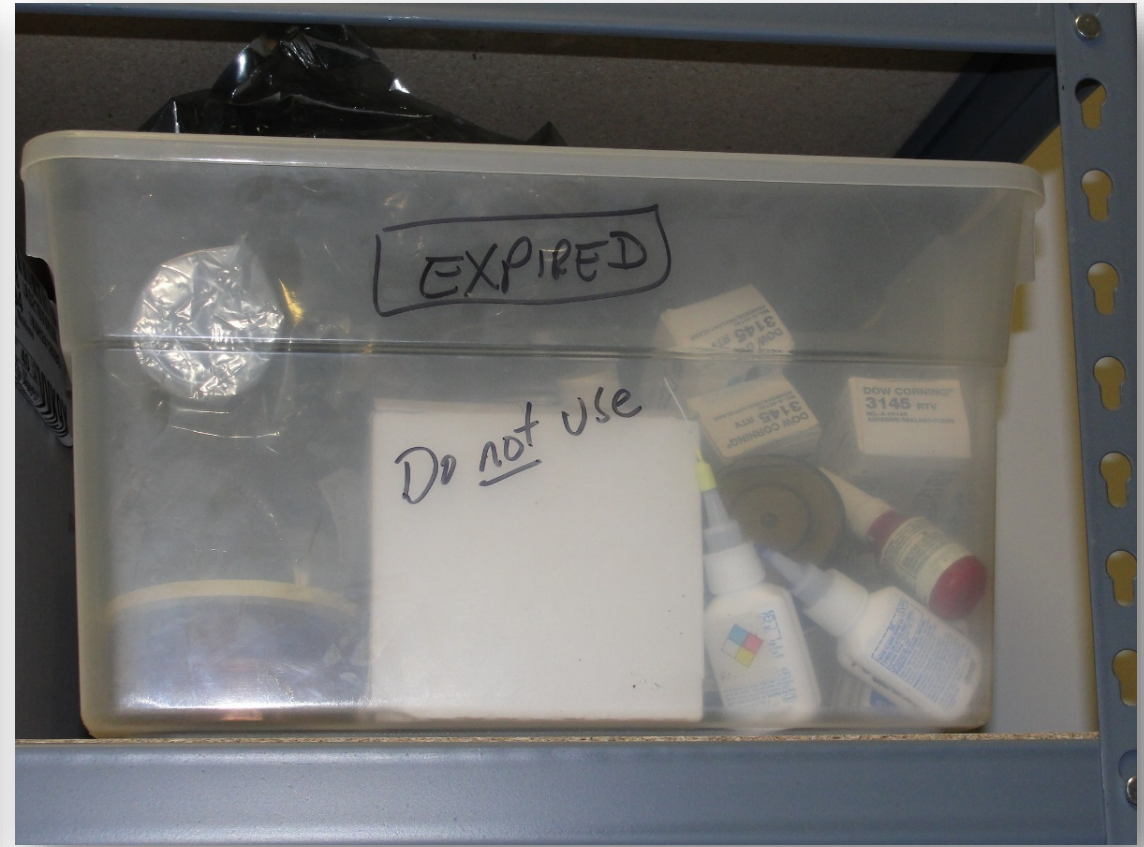


## Burned (Furnace, Energy Recovery, etc.)





## Accumulated or Stored



## Recycled



### Generated

- Out of Process
- Unusable/Off-Spec



### Accumulated and Stored



### Recycled

- Regenerated into usable product



# 2018 Hazardous Waste Generator Workshop

TABLE 1

	Use constituting disposal (§261.2(c)(1))	Energy recovery/fuel (§261.2(c)(2))	Reclamation (§261.2(c)(3)), except as provided in §§261.4(a)(17), 261.4(a)(23), 261.4(a)(24) or 261.4(a)(27)	Speculative accumulation (§261.2(c)(4))
	1	2	3	4
Spent Materials	(*)	(*)	(*)	(*)
Sludges (listed in 40 CFR Part 261.31 or 261.32)	(*)	(*)	(*)	(*)
Sludges exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
By-products (listed in 40 CFR 261.31 or 261.32)	(*)	(*)	(*)	(*)
By-products exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
Commercial chemical products listed in 40 CFR 261.33	(*)	(*)	-	-
Scrap metal that is not excluded under 40 CFR 261.4(a)(13)	(*)	(*)	(*)	(*)

NOTE: The terms "spent materials," "sludges," "by-products," and "scrap metal" and "processed scrap metal" are defined in §261.1.

## RCRA Regulated Recycled Materials

TABLE 1

### Waste Materials

- Spent Material
- Sludge
- By-Products
- Commercial Chemical Products
- Scrap Metal

### Processes

- Use Constituting Disposal
- Energy Recovery/Fuel
- Reclamation
- Speculative Accumulation

	Use constituting disposal (\$261.2(c)(1))	Energy recovery/fuel (\$261.2(c)(2))	Reclamation (\$261.2(c)(3)), except as provided in §§261.4(a)(17), 261.4(a)(23), 261.4(a)(24) or 261.4(a)(27)	Speculative accumulation (\$261.2(c)(4))
	1	2	3	4
Spent Materials	(*)	(*)	(*)	(*)
Sludges (listed in 40 CFR Part 261.31 or 261.32)	(*)	(*)	(*)	(*)
Sludges exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
By-products (listed in 40 CFR 261.31 or 261.32)	(*)	(*)	(*)	(*)
By-products exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
Commercial chemical products listed in 40 CFR 261.33	(*)	(*)	-	-
Scrap metal that is not excluded under 40 CFR 261.4(a)(13)	(*)	(*)	(*)	(*)

NOTE: The terms "spent materials," "sludges," "by-products," and "scrap metal" and "processed scrap metal" are defined in §261.1.

## RCRA Regulated Recycled Materials

### How to use:

- Find the intersection for the waste and the process
- Asterisk – May be a solid waste
- Dash – May be excluded from the definition of a solid waste

TABLE 1

	Use constituting disposal (§261.2(c)(1))	Energy recovery/fuel (§261.2(c)(2))	Reclamation (§261.2(c)(3)), except as provided in §§261.4(a)(17), 261.4(a)(23), 261.4(a)(24) or 261.4(a)(27)	Speculative accumulation (§261.2(c)(4))
	1	2	3	4
Spent Materials	(*)	(*)	(*)	(*)
Sludges (listed in 40 CFR Part 261.31 or 261.32)	(*)	(*)	(*)	(*)
Sludges exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
By-products (listed in 40 CFR 261.31 or 261.32)	(*)	(*)	(*)	(*)
By-products exhibiting a characteristic of hazardous waste	(*)	(*)	-	(*)
Commercial chemical products listed in 40 CFR 261.33	(*)	(*)	-	-
Scrap metal that is not excluded under 40 CFR 261.4(a)(13)	(*)	(*)	(*)	(*)

NOTE: The terms "spent materials," "sludges," "by-products," and "scrap metal" and "processed scrap metal" are defined in §261.1.



## Inherently Waste-Like





## What About These?



## Other Examples

- Floor Sweepings
- Sandblast Media
- PPE/Uniforms/Aprons/Rags
- Paint filters
- Masking Media (e.g., tape and paper)



## Waste Determinations

### Step 3: Exemptions

§261.4(a) – Solid Waste

§261.4(b) – Hazardous Waste

- Industrial Wastewater (Clean Water Act)
- Agricultural Wastes
- Excluded Scrap Metal (process, unprocessed home, and unprocessed prompt) being recycled
- Mining overburden when returned to the mine site
- Household Hazardous Waste

# Waste Determinations

## Step 4: Is it hazardous?

A solid waste which, if not excluded by §261.4(b), meets the definition of:

Characteristic Waste (D-List)

Listed Waste (F, K, P, U-Lists)

Refer to 40 CFR §261 Subpart B

## Waste Determinations

### Listed Wastes

- Spent Wastes
  - F-Listed (non specific sources)
  - K-Listed (specific sources)
- Unused Commercial Chemical Products
  - P-Listed (acutely hazardous, sole active ingredient)
  - U-Listed (sole active ingredient)



## Characteristic Waste

Wastes that are hazardous because they exhibit a hazardous characteristic.



D001



D002



D003



D004-D043

## Characteristic Waste



### **D001 – Ignitability**

- Flashpoint < 140° F (60° C)
- §261.21



### **D002 – Corrosivity**

- pH ≤ 2 or ≥ 12.5
- §261.22

## Characteristic Waste



### **D003 – Reactivity**

- **Unstable**
- **Reacts violently with water or other external substances**
- **Explosive**
- **§261.23**



## Characteristic Waste



### **D004-D043 – Toxicity**

- **§261.24**

**Table 1 - §261.24**

EPA HW No.	Contaminant	CAS No.	Regulatory Level (mg/L)
D018	Benzene	71-43-2	0.5
D008	Lead	7439-92-1	5.0

## Characteristic Waste

### Toxicity Characteristic Leaching Procedure (TCLP)

- Soil sample extraction method for chemical analysis employed as an analytical method to simulate leaching through a landfill .
  - Volatile Compounds
  - Heavy Metals
  - Pesticides/Herbicides
  - Base Neutral Acids

## How Do You Make This Determination?

### Process Knowledge

- SDS – Flashpoint, pH, Reactivity, Ingredients
- What chemicals are involved?
- What is the process/chemical interaction?
- EPA clarified what constitutes process knowledge in the 2017 CFRs.

### Laboratory Analysis from a KDHE-Certified Laboratory

- TCLP analysis by Method 1311 (SW-846)
- <http://www.kdheks.gov/envlab/disclaimer.html>



## Document the Determination

- Document how each waste determination was made.
- Include copies of all supporting documentation (analytical reports, design plans, SDSs, etc.)
- Waste profiles by themselves are not generally sufficient determinations or documentation.
- Do not rely on your contractor/waste disposal company.
- Retain all documentation until three years after waste was last shipped off site.

## Waste Determination

### “Kansas Waste Determination” App

Developed through a partnership between KDHE-BWM and SBEAP

Available on both Android and Apple app stores. Coming soon to Microsoft Store.

Will generate a sufficient waste determination document; however,

- Only as accurate as the information you provide.
- Will need to attach all supporting documentation.



# Things That Are Not Hazardous Wastes

**Used Oil** – Used oil that is recycled for energy or material recovery is not subject to the hazardous waste regulations.

**Medical Waste** – waste generated in connection with human or animal care, which is potentially capable of causing disease or injury. Not necessarily a hazardous waste, but probably a “special waste.”

**“Special Waste”** – any solid waste that, because of physical, chemical, or biological characteristics, requires special management standards due to concerns for safety regarding handling, management, or disposal.



# Waste Determination

## Step 5: What is your monthly generation?

Each calendar month:

- Calculate how many pounds of EACH hazardous waste you generate
- Cannot average over time
- Add up all weights for your monthly TOTAL

The total tells you which class you fall into.

## Waste Determination

### Example:

#### Paint Booth

15 pounds waste paint (D007)

10 pounds spent solvent (D001/D007/F003)

#### Maintenance

40 pounds solvent-contaminated wipes (F002)

150 pounds spent blast media (D007)

215 pounds of waste generated this month.

## Waste Determination

If your monthly generation rate varies routinely, you must use the highest value.

In addition, some waste streams may only be generated every other month or only a couple times per year. Don't forget to count these!



# Generator Classifications

Permit exempt classification system based on your monthly generation rate.

Designed to account for the amount of waste generated and apply appropriate regulatory standards to protect human health and the environment.

Most classes are permit exempt as long as regulations are followed.

Federal	Kansas
Large Quantity Generator	Large Quantity Generator
Small Quantity Generator	Small Quantity Generator
Very Small Quantity Generator (Formerly Conditionally Exempt Small Quantity Generator)	Kansas Small Quantity Generator
	Conditionally Exempt Small Quantity Generator

## Conditionally Exempt Small Quantity Generator

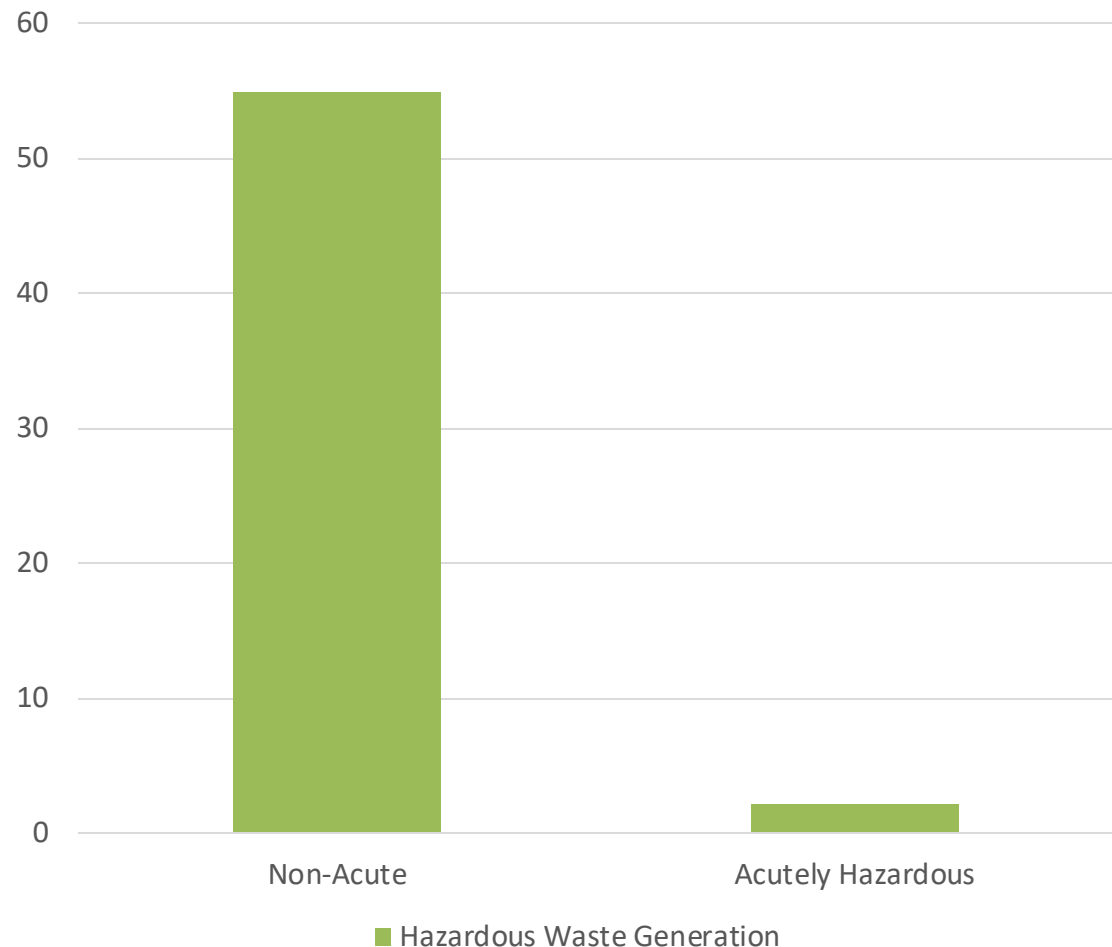
### Hazardous Waste Monthly Generation:

#### Non-Acute Hazardous Wastes:

- Less than 55 pounds

#### Acutely Hazardous:

- Less than 2.2 pounds of P-Listed Hazardous Waste and F-Listed Dioxins:
  - F020
  - F021
  - F022
  - F023
  - F026
  - F027
- 220 pounds of spill cleanup residues and debris





## 55 Pounds of Water



This is only an approximation based on **water** weight.

**Your weights/volumes will vary!**

## Kansas Small Quantity Generator

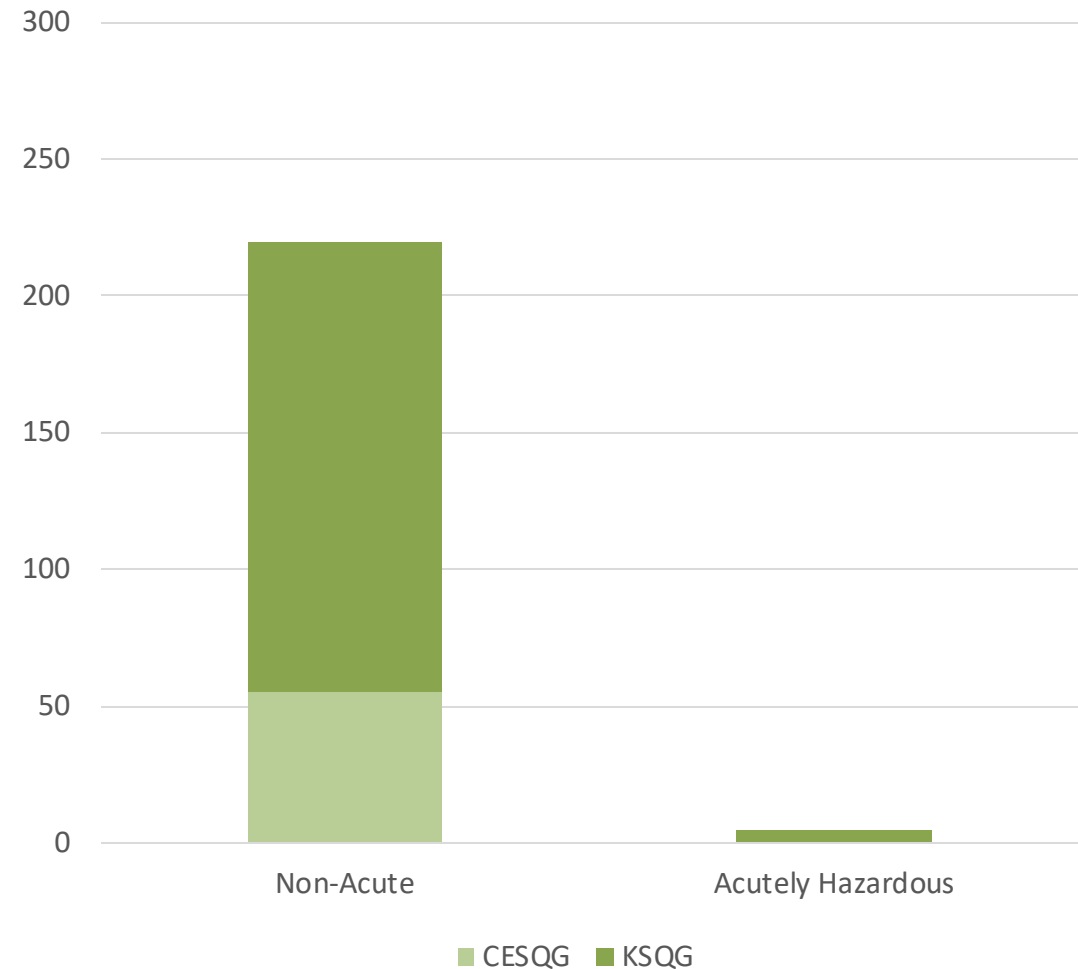
### Hazardous Waste Monthly Generation:

#### Non-Acute Hazardous Wastes:

- 55 pounds or more
- Less than 220 pounds

#### Acutely Hazardous:

- Less than 2.2 pounds of P-Listed Hazardous Waste and F-Listed Dioxins:
  - F020
  - F021
  - F022
  - F023
  - F026
  - F027
- 220 pounds of spill cleanup residues and debris



## 220 Pounds of Water



This is only an approximation based on **water** weight.

**Your weights/volumes will vary!**



## Small Quantity Generator

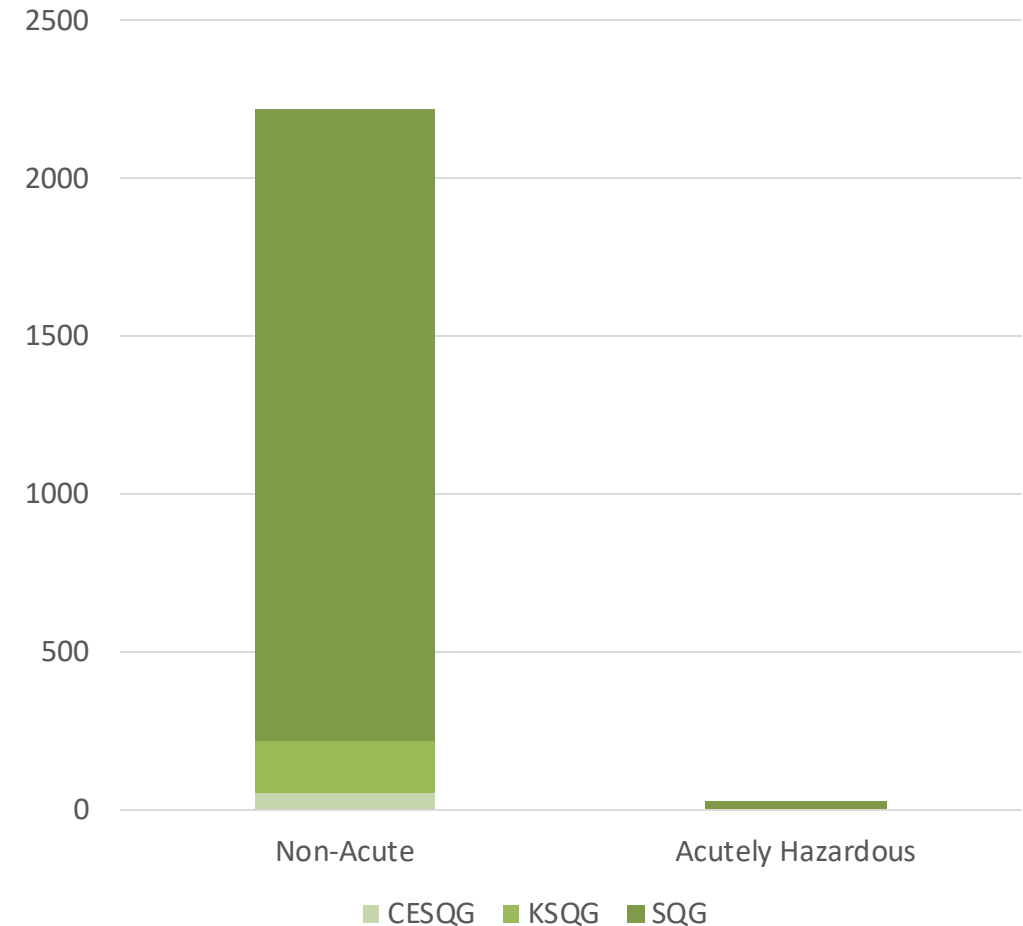
### Hazardous Waste Monthly Generation:

#### Non-Acute Hazardous Wastes:

- 220 pounds or more
- Less than 2,200 pounds

#### Acutely Hazardous:

- Less than 2.2 pounds of P-Listed Hazardous Waste and F-Listed Dioxins:
  - F020
  - F021
  - F022
  - F023
  - F026
  - F027
- 220 pounds of spill cleanup residues and debris



## Large Quantity Generator

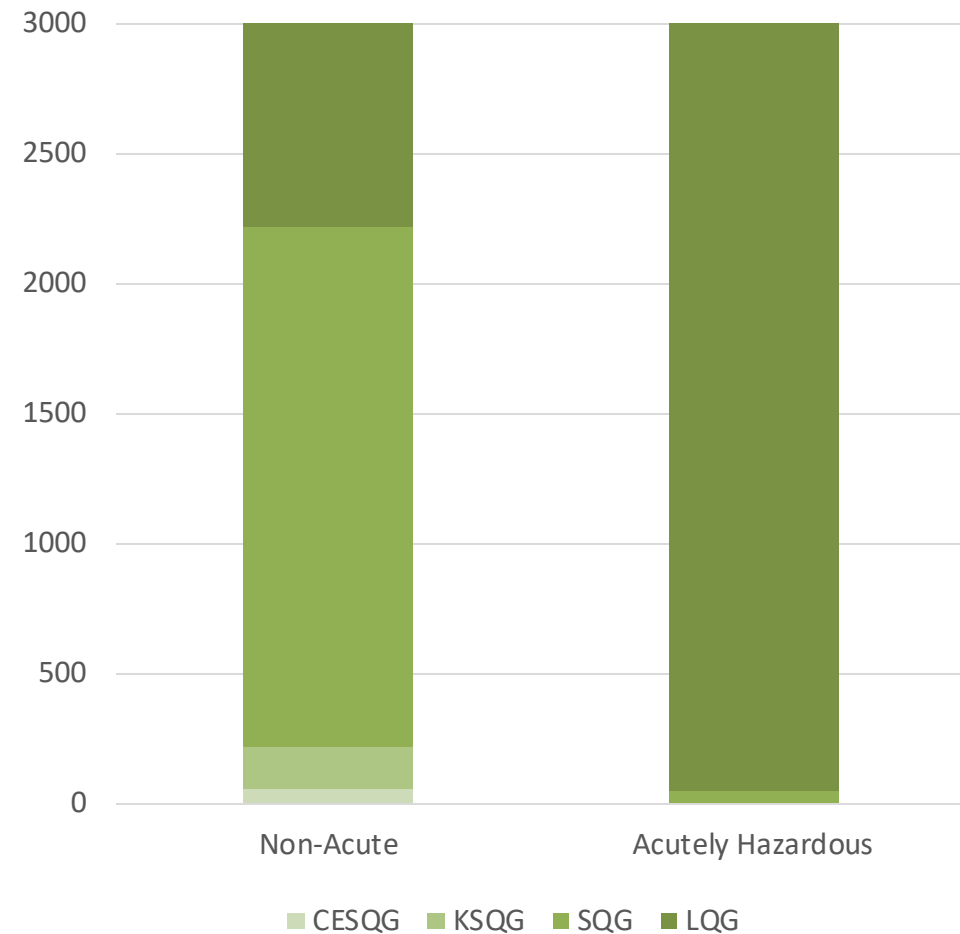
### Hazardous Waste Monthly Generation:

#### Non-Acute Hazardous Wastes:

- 2,200 pounds or more

#### Acutely Hazardous:

- 2.2 pounds or more of P-Listed Hazardous Waste and F-Listed Dioxins:
  - F020
  - F021
  - F022
  - F023
  - F026
  - F027
- More than 220 pounds of spill cleanup residues and debris



## On-Site Management





## General Requirements

**KSQGs, SQGs, and LQGs are required to:**

- **Notify KDHE of generator activity and obtain an EPA ID number (Form 8700-12)**
- **Update the notification within 60 days of any change in information**
- **Pay an annual monitoring fee to KDHE**

# 2018 Hazardous Waste Generator Workshop

A to Z Topic Listing

[Waste Home](#)

[Compliance, Assistance, & Enforcement](#)

[Composting](#)

[Hazardous Waste Generator Program](#)

[Hazardous Waste Permitting](#)

[Household Hazardous Waste](#)

[Regulations, Policies, & Technical Guidance](#)

[Reports, Publications, & Newsletters](#)

[Solid Waste Permitting](#)

[Waste Reduction, Public Education, & Grants](#)

[Waste Tire Program](#)

## Bureau of Waste Management Forms

### Solid Waste Forms

[Solid Waste Landfill](#)

[Solid Waste Processing & Planning](#)

[Solid Waste Closure/Post-Closure Cost Estimating Worksheets](#)

[Solid Waste Activities not Requiring a Permit](#)

[Disaster Response Forms and Information](#)

[Solid Waste Restrictive Covenants & Disclosures](#)

[Solid Waste Financial Assurance & Corrective Action Forms](#)

[Household Hazardous Waste](#)

[Grant Forms and Recipient Listings](#)

[Waste Tires Permitting](#)

[Orphaned Waste Tire Program](#)

### Hazardous Waste Forms

[Hazardous Waste Permits](#)

[Hazardous Waste Generator Forms](#)

[The forms listed below are available on the Hazardous Waste Forms Page](#)

[Day Accumulation Container Notification Form](#)

[Hazardous Waste Generator Book](#)

[Hazardous Waste Generator Fees](#)

[Hazardous Waste Manifest Form](#)

[Hazardous Waste Report Forms \(Site Identification; Off-Site Identification; Waste Generation and Management; Waste Received from Off-Site; Monitoring Fees\)](#)

[Hazardous Waste Variance Request](#)

[Kansas Generator Emergency Response Form](#)

[Kansas Hazardous Waste Transporter Registration](#)

[Kansas Used Oil Transporter Registration](#)

[Notification of Regulated \(HW\) Activity](#)

[Off-Site Hazardous Waste Treatment Fees Reporting Form](#)

[Orphan Hazardous Waste Disposal](#)

# Preparedness and Prevention KSQGs and SQGs

### Emergency Coordinator

- Available 24/7
- Able to reach facility within a short period of time
- Familiar with emergency procedures and locations of waste

### Post the following information next to a telephone

- Name and telephone number of emergency coordinator;
- Location of fire extinguishers, spill control material and fire alarm (if present);
- Telephone number of the fire department, unless direct alarm is available



# 2018 Hazardous Waste Generator Workshop

**ATTACHMENT C**  
**HAZARDOUS WASTE EMERGENCY RESPONSE**

EMERGENCY COORDINATOR: \_\_\_\_\_  
HOME PHONE NUMBER: \_\_\_\_\_  
CELL PHONE NUMBER (Optional): \_\_\_\_\_

ALTERNATE EMERGENCY COORDINATOR: \_\_\_\_\_  
HOME PHONE NUMBER: \_\_\_\_\_  
CELL PHONE NUMBER (Optional): \_\_\_\_\_

FIRE DEPARTMENT PHONE NUMBER: \_\_\_\_\_  
(unless there is a direct alarm)

=====

**EQUIPMENT LOCATION**  
(A map showing the locations is sufficient)

FIRE EXTINGUISHERS: \_\_\_\_\_  
SPILL CONTROL: \_\_\_\_\_  
FIRE ALARMS (if present): \_\_\_\_\_

=====

**RESPONSE ACTION**

**FIRE:** Call the Fire Department or extinguish the fire using an appropriate fire extinguisher.

**SPILL:** Contain the flow of hazardous waste. Clean up the hazardous waste and any contaminated materials or soil as soon as possible.

**FIRE, EXPLOSION, OR RELEASE, WHICH THREATENS HUMAN HEALTH OR SURFACE WATER:**  
Notify the National Response Center with the following information:

- 2 Name, address, and U.S. EPA ID Number of generator
- 2 Date, time, and type of incident
- 2 Quantity and type of hazardous waste involved
- 2 Extent of any injuries
- 2 Estimated quantity and disposition of recovered materials

**NATIONAL RESPONSE CENTER 1-800-424-8802**  
**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT (785) 296-1679**



# Preparedness and Prevention KSQGs and SQGs

### Training

- Must provide within 6 months of hire or transfer to new position
- Must provide annual training
- Document the training (who, what, when) and maintain for 3 years.

### Please Note:

- Training must be sufficient to ensure all personnel are thoroughly familiar with proper waste handling and emergency procedures relevant to their responsibilities during normal facility operations and emergencies.

# Preparedness and Prevention KSQGs and SQGs

Must be equipped with:

- Internal communications or alarm system
- A device capable of summoning emergency assistance from local emergency responders
- Portable fire extinguishers, fire control equipment, spill control equipment, and decontamination equipment
- Water at adequate volume and pressure to supply water hose streams, foam producing equipment, automatic sprinklers, or water spray systems



# Preparedness and Prevention KSQGs and SQGs

Must attempt arrangements with local emergency organizations, including:

- Familiarize police, fire departments, and hospitals with the facility, hazardous waste handled, etc.
- Designate one department as the primary emergency authority where more than one might respond.
- Maintain agreements with state emergency response teams, emergency response contractors, and equipment suppliers as necessary.

## Preparedness and Prevention KSQGs and SQGs

Maintain and operate facility to minimize the possibility of:



Fire



Explosion



Unplanned  
Sudden  
Release



Unplanned  
Non-  
Sudden  
Release

# Preparedness and Prevention KSQGs and SQGs

Test and maintain all emergency and communications equipment to assure proper operation in an emergency.

Ensure personnel have immediate access to an internal alarm or emergency communication device when handling hazardous waste.



## Preparedness and Prevention LQGs Only

**Prepare and maintain (update) a contingency plan that meets all of the requirements of 40 CFR §265 Subpart D, including:**

- Name, address, and contact information for the Emergency Coordinator
- Arrangements with all emergency services
- List and location of all emergency equipment at the facility, their description, and their capabilities
- Emergency procedures
- Evacuation plan

# Preparedness and Prevention LQGs Only

- Must ensure the contingency plan is available in case of an emergency.
- Must train employees and maintain required training records.

## Management of Waste

**Accumulation of waste can occur in:**

**Satellite  
Accumulation  
Containers**

**Storage  
Containers**

**Tanks**



## Management of Waste

**Labeled with the words “Hazardous Waste”**

- **In good condition and compatible with the contents**
- **Kept closed unless actively adding or removing waste**



## Management of Waste

**Good Container:**



**Labels can be  
handwritten  
on an adhesive  
applied to the  
container...**

## Management of Waste

**Good Container:**



**Or written  
directly on the  
container.**



## Management of Waste

### Open Container:



**Although some processes require a direct discharge into the waste container, the tubes do not create a complete seal by themselves.**

## Management of Waste

### Closed Container:



A cap or bung which allows a tube connection can provide the seal required to be considered closed.

## Management of Waste

### Poor Condition:



Containers are dented, preventing them from closing properly.



## Management of Waste

**Not Compatible with  
Container:**



Corrosive  
wastes should  
not be placed in  
metal  
containers.



## Management of Waste

### Satellite Accumulation Containers

- At or near the point of generation
- Under the control of the operator
- Only one container for each waste stream at each point of generation
- 55 gallons or less
- Must be managed as a storage container within three days of no longer meeting the definition of a satellite.

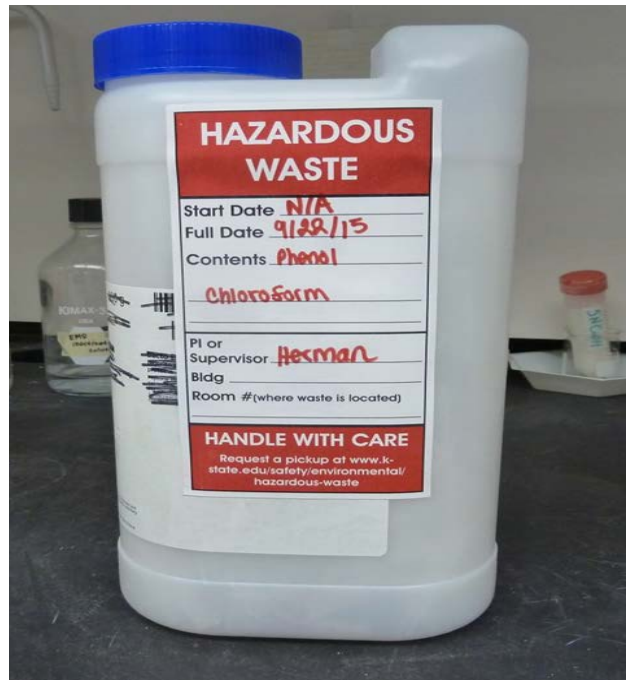
## Management of Waste

### Day Accumulation Containers

- **At or near the point of generation**
- **Under the control of the operator**
- **Only one container for each waste stream at each point of generation**
- **6 gallons or less**
- **Must be emptied into a container at the end of each day, or each shift if operating 24-hours.**

## Management of Waste

### Good Container:



- At or near the point of generation
- Under the control of the operator
- Marked “Hazardous Waste”
- Closed
- In good condition
- 55 gallons or less

## Management of Waste

### Container Issues:



- Not marked “Hazardous Waste”
- Open
- More than one container of the same waste at the same point of generation.



## Management of Waste

### More Than One Container:



**Not compliant  
unless each  
container holds  
a separate  
waste stream.**

## Management of Waste

### Storage Containers

- **Marked with the accumulation start date**
  - **Date hazardous waste is first added, or date the satellite container became a storage container.**
- **Separate incompatibles**
  - **Dike, Berm, etc.**
- **Adequate aisle space to allow unobstructed movement in case of emergency.**
- **LQGs must store D001 and D003 waste at least 50 feet from property line.**

## Management of Waste

### Storage Areas

- **Can be located indoors or outdoors**
  - **Recommend they be covered and/or on pallets**
  - **Recommend secondary containment**
- **No state or federal limit on number of storage areas**

## Management of Waste

### Good Storage:



- Adequate aisle space
- Easily assess labeling and condition of containers
- Recommend stacking no more than two high



## Management of Waste

### Poor Aisle Space:



**Boxes blocking the aisle  
and hindering access to  
containers**

## Management of Waste

### Poor Aisle Space:



**Access to any  
containers behind  
the outer row is not  
possible.**

## Management of Waste

### Inspections

- **CESQGs and KSQGs – Monthly**
- **SQGs and LQGs – Weekly**

### What to look for

- **Deterioration and Leaks**
- **Container Requirements (closed, labeled, dated)**

## Management of Waste

### Document

- **Date and Time of Inspection**
- **Name of Inspector (Not Initials)**
- **Observations Made**
- **Date and Nature of Remedial Actions Taken**



## Management of Waste

### Time on site:

- LQGs – 90 days or less
- SQGs – 180 days or less
  - May have up to 270 days if the waste is transported more than 200 miles
- CESQGs and KSQGs – No limit\*

### Weight restrictions

- SQGs – 13,200 lb (6,000 kg)
  - Subject to TSDF permitting requirements
- CESQGs and KSQGs – 2,200 lb
  - Subject to SQG requirements

\* See CESQG and KSQG weight restrictions.

## Management of Waste

### Universal Waste

- **Universal waste (UW) is a subset of hazardous waste.**
- **Kansas follows EPA rules for UW.**

### UW in Kansas includes:

- **Batteries**
- **Certain pesticides**
- **Mercury-containing equipment**
- **Lamps (including fluorescent bulbs)**

## Management of Waste

UW batteries, mercury-containing equipment, and lamps, must be labeled (on container or each individual item):

- “Universal Waste - \_\_\_\_\_”; or
- “Waste \_\_\_\_\_”; or
- “Used \_\_\_\_\_”.
- Fill in the blank with: Batteries, mercury-containing equipment (or mercury thermostats), or lamps.

UW pesticides must be labeled either:

- “Universal Waste – Pesticides”; or
- “Waste Pesticides”.

## Management of Waste

### Containers must be:

- Closed except when adding or removing waste.
- In good condition.

### UW may be accumulated on site for up to one year. Must be able to demonstrate this by:

- Dating each container or the group of containers (such as on a pallet); or
- Date the accumulation area; or
- Maintain a written inventory or log



## Management of Waste

UW can be shipped under a bill of lading or other shipping papers. A Uniform Hazardous Waste Manifest is not required.

Employees who handle or have responsibility for managing UW must be given information describing the proper handling and emergency procedures appropriate to the type(s) of UW handled (Training).

## Management of Waste

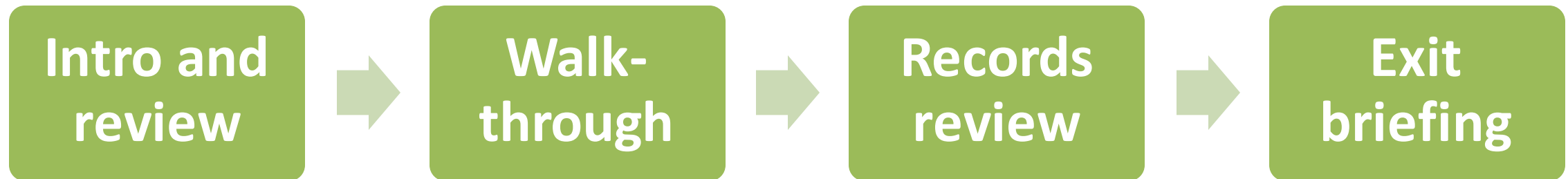
### Inspections are unannounced

- **Routine inspections are chosen months in advance, based on the following:**
  - **Generator classification**
  - **Amount of time since last inspection**
  - **Industry sector priorities established by EPA or KDHE Enforcement**

### Complaints can result in a full RCRA inspection

### Compliance Assistance Visits (CAV) are available

## Compliance Evaluation Inspections



# Compliance Evaluation Inspections

### Questions the inspector will ask about your waste streams:

- How much of each waste stream is generated in a month?
- How is each managed/contained/stored?
- How is each disposed?
- Is it hazardous waste?
- How did you determine whether or not it is hazardous?
- What documentation do you have for your determination?



## Inspection Checklists

### A Waste Compliance Inspection Report:

- Basic information about the facility
- Name and Address
- Participants
- Number of Employees
- Site Contact
- Any Recent Changes
- Other Pertinent Information Not Mentioned Elsewhere

## Inspection Checklists

### Hazardous Waste Generator Requirements:

- Waste Stream Table
- General Requirements
- Universal Waste
- Generator Requirements
- Container Management
- Reporting and Recordkeeping
- Prepare and Train – KSQGs and SQGs
- Personnel Training for LQGs
- Manifest Requirements
- LDR Requirements
- Prepare and Prevent Requirements
- Contingency Plan for LQGs

## Common Violations

### Waste Determinations

- **Ensure you evaluate all waste streams, including any new, changing, or one-time wastes.**
- **Ensure you maintain documentation for your determinations in an easy to find location.**

## Common Violations

### Container Management

- **Pay attention during your inspections.**
- **Time off does not mean inspections do not need to be conducted. The waste is still there.**
- **Ensure employees understand container requirements.**



## Common Violations

### Preparedness and Prevention

- **Ensure you have your emergency information posted, preferably in a common area such as the plant floor.**
- **Ensure any updates to the facility contingency plan is addressed in a timely manner. If the emergency contact leaves, try to make the update in the contingency plan part of the transition process.**

## Common Violations

### Training

- **Maintain your documentation. This is your proof the training was conducted.**
- **Ensure all employees who handle hazardous waste containers receive the training.**

## Additional Resources

- KDHE wants to help all generators achieve compliance. Please call us with any questions at 785-296-1600.
- Small Business Environmental Assistance Program (SBEAP) operated by the Pollution Prevention Institute (PPI) at KSU 1-800-578-8898 (free anonymous assistance).

## Available Resources

- Website: <http://www.kdheks.gov/waste>
- Hazardous Waste Generator Handbook
  - Compliance/Training Manual
- Inspector Checklists
- Technical Guidance Documents and Policies



# 2018 Hazardous Waste Generator Workshop



Facility name

EPA I.D. #

Generator category



## 2018 Hazardous Waste Compliance Calendar

Developed and published by the Kansas Small Business Environmental Assistance Program

*Inspection Logs and Tips*

**Tip:**  
If a waste needs to be tested to conduct or confirm a determination, generators must use a KDHE-certified lab. A list of certified labs may be found at [kdhhs.gov/envlab/disclaimer.html](http://kdhhs.gov/envlab/disclaimer.html).

**Note:**  
The "Kansas Waste Determination" app offers an electronic option for recording determinations. It is free, and available for both Apple and Android products.



**Weekly/Monthly Inspection Log**

Date (enter date a weekly or monthly inspection was conducted)									
Time									
Each container clearly marked with the words "Hazardous Waste"	Y	N	Y	N	Y	N	Y	N	Y
Marked with accumulation start date	Y	N	Y	N	Y	N	Y	N	Y
Containers properly closed	Y	N	Y	N	Y	N	Y	N	Y
Containers in good condition	Y	N	Y	N	Y	N	Y	N	Y
Incompatible wastes segregated	Y	N	Y	N	Y	N	Y	N	Y
If anything needed to be fixed, explain here and list date it was fixed.									

Accumulating CESQG and KSGG are required to conduct monthly inspections of hazardous waste storage areas. SQG and LQG are required to conduct weekly inspections of hazardous waste storage areas.

Please print full name of person who performed the weekly or monthly inspection.

Week 1 inspected by: \_\_\_\_\_

Week 2 inspected by: \_\_\_\_\_

Week 3 inspected by: \_\_\_\_\_

Week 4 inspected by: \_\_\_\_\_

**FEBRUARY 2018**

Sun	Mon	Tues	Wed	Thur	Fri	Sat
28	29	30	31	1	2	3
					Groundhog Day	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
			Valentine's Day			
18	19	20	21	22	23	24
25	26	27	28	1	2	3

**Documenting Hazardous Waste Determinations**

Most generators can use their "knowledge of process" and SDS, rather than testing when making a hazardous waste determination. These must be documented and the documentation should be maintained on-site for a minimum of three years from date you last shipped that particular waste gds. A sample "waste determination" form can be found at the back of this calendar. Make copies of it, or use the new "Kansas Waste Determination" app available in the Play store for Apple and Android. To document your waste determinations. The technical guidance document at [kdhhs.gov/envlab/hazwaste/2011-61.pdf](http://kdhhs.gov/envlab/hazwaste/2011-61.pdf) provides detailed instructions.

**Tip:**  
Hazardous waste determinations should be made for each waste generated at your facility.

Description of training topics covered:

Date: \_\_\_\_\_

Time: \_\_\_\_\_


List of employees attending:


Mark on the calendar —

- each day a hazardous waste storage inspection was conducted
- each day hazardous waste was shipped

Things to consider—

- How much hazardous waste was generated this month?
- How much hazardous waste is currently in storage?
- What is the oldest accumulation start date in storage?



For additional assistance, call KDHE at 785-296-1400 or SBEP at 800-578-8898.

## Waste Determination

### “Kansas Waste Determination” App

Developed through a partnership between KDHE-BWM and SBEAP

Available on both Android and Apple app stores. Coming soon to Microsoft Store.

Will generate a sufficient waste determination document; however,

- Only as accurate as the information you provide.
- Will need to attach all supporting documentation.



## Contact Information

- BWM web site:

<http://www.kdheks.gov/waste>

- Ken Powell

785-296-1121

[ken.powell@ks.gov](mailto:ken.powell@ks.gov)

- Brian Burbeck

785-296-1613

[brian.burbeck@ks.gov](mailto:brian.burbeck@ks.gov)



## Thank you/Questions

